



# San Diego County Public Law Library

www.sdcpll.org

## FIRM MEMBERSHIP ACCOUNT APPLICATION

Print Full Name of Firm \_\_\_\_\_ Number of Attorneys in Firm \_\_\_\_\_ Date \_\_\_\_\_

Name of the Party Authorized to Open Firm Account \_\_\_\_\_ Signature \_\_\_\_\_

Name to whom refunds for this account shall be made payable \_\_\_\_\_

Business Address \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_ E-Mail \_\_\_\_\_

Firm=s Area of Specialization \_\_\_\_\_

Would you like to sign up for the Library's monthly e-newsletter?  yes  no  
(We will never sell or share your personal information!)



The following represents an agreement between the San Diego County Public Law Library, hereinafter referred to as aLibrary@ and the law firm named Above.

Agreement:

This law firm is applying for a firm membership at the Library. The firm has read and agrees to abide by the rules of the library regarding the borrowing of materials. The firm will be responsible for any loss of, or damage to, the materials borrowed by any authorized firm member or their agent as well as any fines or fees accrued. The firm shall keep the library updated as to any changes in address, telephone number, firm name, or authorized borrowers. If the firm name should change significantly or if the firm is disbanded, the firm=s library account will be closed by the firm.

We agree to pay a security deposit of \_\_\_\_ and an annual borrower=s fee of \$45.00 per attorney less any discount applicable.(See Borrower=s Rule #7)

We agree that any interest earned on borrower=s security deposit funds shall accrue to the benefit of the library. The library shall use these funds to offset the expenses of maintaining the collection, loaning book, and handling borrower=s accounts.

Please attach a list of all CA attorneys who should be issued a card on a separate piece of firm letterhead. The list should include each attorney=s name, signature, and CA bar card number. Only CA attorneys are eligible for a library card. If the firm would like library cards for paralegals, law clerks, or librarians, please indicate the number of extra cards the firm will require (up to three general account cards, see Borrower=s Rule #7) and include their names and positions on a separate page. Any materials taken out on these cards will be the responsibility of the firm. Firm acknowledges receiving copy of SDCPLL Borrower=s Rules.

### FOR LIBRARY USE ONLY

Date Issued \_\_\_\_\_ Receipt No. \_\_\_\_\_ Patron Type \_\_\_\_\_ Affiliation \_\_\_\_\_

Cards Made \_\_\_\_\_ Cards Sent \_\_\_\_\_ Cards Picked Up \_\_\_\_\_ Staff \_\_\_\_\_

Application Originated: M V SB EC